



Gateway to Science Traveling Trunk Rental Agreement

Teacher's Name: _____

Phone: _____

School: _____

Email: _____

School Address: _____

Trunk Name: _____

City, State, Zip: _____

Pick-up Date Requested: ____/____/____

Grade of students using trunk: _____

Number of students using trunk: _____

Rental fee per class for most trunks is \$25. Rental fee per class for "Water Chemistry" and "Applied Physics" are each \$50.

Number of classes using trunk: _____ x Cost of trunk: _____ = TOTAL for this trunk: _____

Date Paid: _____

Approved:

I agree to abide by the "Terms & Fees" set forth below:

Gateway to Science signature

Renter signature

For office use only:

Pick-Up Date: _____

Return Date: _____

Deposit (\$25) Received: _____

Deposit returned: _____

Terms and Fees:

- The fee to rent a trunk is \$25 per class (a class is 20 to 25 students). Exception: "Water Chemistry" and "Applied Physics" are each \$50.
- Teachers must attend a Gateway to Science training session for each trunk they wish to borrow.
- To reserve a trunk, an agreement must be signed by the renter and Gateway to Science. Payment must accompany this agreement in order to reserve dates.
- In addition, a \$25 refundable deposit check is required at the time of pick-up. This deposit will be returned after the contents of the trunk are satisfactorily checked and the renter's evaluation has been received.
- A replacement fee will be charged for any damaged or missing materials if the damage is greater than the deposit amount.
- If a renter reserves a trunk and cancels less than two weeks prior to the pick-up date, the deposit will be forfeited.
- A late fee of \$25 applies to all trunks returned after the due date.
- Due to the fragility of some trunk contents, we do not ship trunks; they must be picked up.
- General maintenance costs are covered in the above fees.