



Gateway to Science - Early Childhood Trunk Rental Agreement

Renter's Name: _____

Phone: _____

Organization: _____

Email: _____

Organization's Address: _____

Trunk Name: _____

City, State, Zip: _____

Pickup date requested: ____/____/____

Rental fee for a trunk is \$10.

Date Paid: _____

Total Children Using Trunk: _____

Approved:

I agree to abide by the "Terms & Fees" set forth below:

Gateway to Science signature

Renter signature

For office use only:

Pick-Up Date: _____

Return Date: _____

Deposit (\$10) Received: _____

Deposit returned: _____

Terms and Fees:

- The fee to rent any Early Childhood trunk is \$10. To reserve a trunk, an agreement must be signed by the renter and Gateway to Science. Payment must accompany this agreement in order to reserve dates.
- In addition, a \$10 refundable deposit check is required at the time of pick-up. This deposit will be returned after the contents of the trunk are satisfactorily checked and the renter's evaluation has been received.
- A replacement fee will be charged for any damaged or missing materials if the damage is greater than the deposit amount.
- If a renter reserves a trunk and cancels less than two weeks prior to the pick-up date, the deposit will be forfeited.
- A late fee of \$10 applies to all trunks returned after the due date.
- Due to the fragility of some trunk contents, we do not ship trunks; they must be picked up.
- General maintenance costs are covered in the above fees.

