



## PHOTOGRAPHY POLICY

North Dakota's Gateway to Science (NDGTS) photography policy was created to manage the number of photography sessions and private events at one time. Admission must be paid to NDGTS prior to any photography sessions.

### **GENERAL VISITORS (OR PERSONAL PHOTOGRAPHY)**

Visitors are welcome to take photos with a cell phone or small personal camera for private use. Photos may be taken only in the lobby, gallery, deck or outside during your visit to NDGTS. Feel free to tag us on Facebook to share!

### **PROFESSIONAL PHOTOGRAPHY (WEDDING, GRADUATION, GROUPS, ETC.)**

**DEFINITION:** A photography session is defined as an event where a photographer/videographer (either amateur or professional using any device including mobile phones) takes a series of photographs of a posed subject(s) using any part of NDGTS property as a backdrop. A photography session allows the photographer to spend prolonged time composing the photograph.

All professional photography sessions require approval and a paid admission from the Events Manager at least 48 hours in advance. Office is open Monday through Friday from 8:00 AM to 5:00 PM.

### **NO UNAUTHORIZED PHOTOGRAPHY SESSIONS ARE ALLOWED ON NDGTS PROPERTY AT ANY TIME WITHOUT A RESERVATION OR AN ADMISSION BAND.**

Same day reservations are not available. Reservation does not denote private experience, and we recommend calling in advance to check for early closures, private events or other special events that may limit access.

Studio equipment is not allowed. Photographers may bring in a camera and tripod.

Balloons are not allowed in the science center space.

While we are delighted to be a part of celebrations, first preference of spaces will be given to visitors and guests who have rented space within the NDGTS.

Photography must be conducted without disruption to NDGTS operations or limitation to the accessibility of exhibitions, entrances/exits, doorways, emergency pathways, and high traffic areas. Pathways must not be blocked at any time. If you are not certain of the locations of these areas, please ask our staff. Electrical cords are not permitted across public walkway areas.

NDGTS staff will work with you to secure your personal property. Coats, flowers, and other items are not to be placed on the floor, which may obstruct visitor traffic. We are not responsible for lost, stolen, or damaged items.

Moving or standing on NDGTS furniture is not allowed. Ladders and step stools are not allowed for photo shoots.

Do not move furniture, rugs, or other NDGTS property.

All photography shoots are limited to 30 minutes in the Innovation Space (if the Innovation Space is available) and 30 minutes on the deck, including gathering time of the party.

All photography shoots are limited to parties of 20 or less, including photographer(s).

Use of curling irons, straightening irons, and hairspray are not permitted in the public areas. Public restrooms are available.

Groups being photographed and photographers are expected to be courteous to NDGTS Center visitors.

Photographers, models, and subjects agree to follow any additional instructions from NDGTS staff.

### **COMMERCIAL AND MEDIA PHOTOGRAPHY**

Professional photographers must arrange prior approval for all editorial and commercial photography, filming, or videotaping at the NDGTS Center. Members of the media may photograph or film within designated areas of the NDGTS Center for the purpose of news coverage. All commercial photographers and members of the media must make arrangements with Executive Director Beth Demke prior to their arrival ([beth@gscience.org](mailto:beth@gscience.org) or 701 258-1975). NDGTS reserves the right to change these guidelines subject to the ongoing schedule of programs.

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