



CUSTODIAN

25-30HRS/WEEK

ARE YOU OUR NEXT CUSTODIAN?

Come help us foster exploration, discovery, and inspire scientists in everyone! We're a hands-on science center with an interactive exhibit gallery in Bismarck. We opened a new facility in 2023, which increased our capacity to serve all ages with exhibits, programs, and statewide outreach to schools and communities across North Dakota. We're looking for a Custodian to help make sure our facility is clean, welcoming, in good repair, and ready for the next visitor, field trip, or event!

WHAT IT LOOKS LIKE

- **Classrooms, Offices, and Seating Areas** – Dust, mop, vacuum, and wipe down as needed.
- **Exhibits** – Dust, wipe, and sanitize exhibits to maintain cleanliness and performance.
- **Restrooms** – Clean and sanitize, remove trash, refill dispensers, and stocks supplies.
- **Lactation Pod** – Clean and sanitize.
- **Bio Spills** – Respond to spills
- **Floors** – Maintain floors of all types by performing regular sweeping, mopping, and vacuuming.
- **Windows and Doors** – Clean window and door glass and sills.
- **Walls** – Spot clean walls to remove stains, marks, and dirt.
- **Waste Baskets and Recycling** – empty and clean trash and recycling receptacles regularly.
- **Laundry** – Wash and dry mop heads, rags, and other reusable cleaning supplies.
- **Events** – Assist with set up and/or tear down for special events.
- **Report maintenance or damage** – Identify and promptly report necessary maintenance and facility damage to the Exhibit Technician or Facility & Operations Director.

WE'RE LOOKING FOR SOMEONE WHO

- Can operate a variety of cleaning equipment
- Has a minimum of one year of custodial or comparable experience
- Is willing and able to be trained for position
- Can read, follow instructions, and work independently after instruction
- Can work independently and on a team
- Can stand, walk, stoop, and lift objects up to 25 pounds
- Is dependable, consistent, and has good time management skills

MORE DETAILS YOU'LL WANT TO KNOW

This position reports to the Facility & Operations Director and works closely with other departmental managers, including but not limited to education, gallery, and events. Other duties not covered in this



application may be assigned during work but will not exceed reasonable custodial responsibilities. The starting range for this position is \$17-19/hour with a 90-day performance review.

North Dakota's Gateway to Science offers a comprehensive and competitive benefits program, including medical, dental, vision, flexible spending accounts (medical and dependent care), health savings accounts, AFLAC supplement insurance and voluntary life policies, and retirement matching for qualified employees working more than 30 hours per week. Employees may also enroll their families in most of these policies.

READY TO JOIN THE TEAM?

We'd love to hear from you! To apply, fill out and submit the application below "job description" on our website.

We don't discriminate based on gender identity or expression, sexual orientation, race, religion, age, national origin, citizenship, disability, pregnancy status, veteran status, or other differences. Also, if you have a disability and there's a way we can make the interview process better, let us know (gscience@gscience.org w/ the subject line "Job Application Accommodations"). We're happy to accommodate.

If you have other questions, please let us know by emailing gscience@gscience.org.

Priority deadline for applications: October 9, 2024